

Resolution 2018-9

Brandon Township of Minnehaha County, South Dakota

SUBJECT: Culverts & Approaches

WHEREAS, the Town Board (“Board”) of Brandon Township (“Town”) is the road authority and provides maintenance for approximately 33 miles of road within the Town;

WHEREAS, the Board, as the road authority, has the responsibility to maintain the Town roads, and as such has a vested interest in whatever may be done to Town road surfaces;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby adopts the following as the Culvert policy for the Town:

I. PURPOSE

The purpose of this Policy is to establish specific guidelines for the installation of culverts when driveway approaches are installed or culverts are replaced under existing approaches entering on to a township road.

II. DEFINITIONS

For the purposes of this Policy, the following terms shall have the meaning given them in this Section.

- A. Property Owner. “Property Owner” or “Person” means the individual that obtains a permit from the Brandon Township Board to install an approach and culvert entering on to a Township Road.
- B. Road Authority. “Road Authority” means the Brandon Township Board.
- C. Township or Town. “Township” or “Town” means Brandon Township, Minnehaha County, South Dakota.
- D. Township Board or Board. “Township Board” “Board” means the Township Board of Supervisors of Brandon Township, Minnehaha County, South Dakota.

III. APPROACHES TO EXISITING TOWNSHIP ROADS

Any property owner requesting to install an approach onto an existing township road must seek a permit from the Township Board prior to proceeding with the work. The property owner will be required to pay all costs of installing an approach including the cost of the culvert and culvert aprons, if required. All culvert sizes shall be determined and approved by the Township Board. Sizes can change depending on conditions and location therefore, all culverts must be preapproved by the board. Any damage to the township road during construction of an approach must be repaired and the township road must be restored to the same condition or better than what existed prior to the damage occurring.

IV. PUBLIC RIGHT OF WAY CULVERT INSTALATION

In a public area where maintenance and safety issues are a concern, Brandon Township will pay for and maintain all culverts.

V. PROCEDURES

- a. Notify board in writing, phone or attending monthly meeting for approval.

VI. COMPLAINTS & REQUESTS FOR FURTHER SERVICES

Complaints & requests for further services should be submitted to any Town Supervisor, or mailed to the Town Clerk. The mailing address for the Town is: Brandon Township, 2215 E Redwood Blvd Brandon, SD 57005

VII. REVIEW OF POLICY

The Board will periodically review this policy, taking into consideration any changing conditions in the Town's circumstances, any complaints received, or contractor/industry changes.

VIII. APPROACHES TO EXISTING TOWNSHIP ROADS

Property owners, who already have access to a township road and want to build an additional approach, will be required to obtain a permit from the Board. They must also meet all requirements in this Policy and be responsible for paying the costs of installing that approach including the cost of the culvert as well as any repairs necessary to the township road. If a culvert is not installed in accordance with this Policy, replacement and/or repairs will be at the property owner's expense.

Adopted this 19th day of September 2018

BY THE BOARD

Scott Tripp, Chairman/Supervisor

John Berkman, Supervisor

Thomas Brown, Supervisor

Attest: Brandon Township Clerk – Elizabeth Aaker