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# 3/5/2020 Brandon Township Annual Meeting Minutes

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## Call Meeting To Order

A meeting of Brandon Township was held on March 3, 2020 at 7:00pm at the Brandon Township Hall located at 25993 482nd Ave, Corson, SD 57005.

## Roll Call

Scott Tripp, Thomas Brown, Dean Herll, Elizabeth Aaker, John Brandsma

## Public Present

Nancy Brandsma, Brian Bailey, Justin Horn, Sandy Johnson, John Weir, Kelly Lyons, John Brown, Nichole Cauwels, Tom Cauwels, Paul Pancelet, David Sorenson, Mike Swenson, Dean Peterson, Jeff Leaverton, Gale Habeck, Lonnie Banghart, Beth Warden, Jason Knudson

Guest includes Robert Dykstra, Matt Cerwick, and Justin Horn from Brandon Fire Department

## Pledge of Allegiance

## Select 3 Election Judges and 1 Moderator

- Dave Sorenson was selected as moderator and Nancy Brandsma, Kelly Lyons and Dean Peterson were selected as judges.

- Dave Sorenson read the agenda and asked for additions. Additions were added from Jason Knudson to discuss sewer & water in Corson. Nichole Cauwels wanted to add flood prevention discussion to agenda. Nichole Cauwels made motion to approve agenda, John Brown 2nd motion. Call to Vote: Unanimous vote, Motion Carried.

## Presentation By Guests

### - **Brandon Fire Department Funding Request**

- o Robert Dykstra of Brandon Fire Department presenting current financial figures, call amount for Brandon Township and cost for fire protection for Township. Fire department would like to replace Tender 2 with a pumper tender. Asking for \$500 increase from last year (2019 \$12,500 & \$14,500 in 2020) and would like to have Brandon Township sign a contract with a \$500 increase each year for the next five years. Kelly Lyons made motion to approve fire department funding & contract request, Brian Bailey 2nd motion. Call to Vote: Unanimous vote, Motion Carried.

### - **Medstar Ambulance Funding Request**

- o No representation from Medstar Ambulance, no vote on funding.

## Approval of Minutes

- Beth Aaker read meeting minutes from 2019 Annual Meeting. Nancy Brandsma set motion to approve meeting minutes. Kelly Lyons 2nd motion. Call to Vote: Unanimous vote, Motion Carried

## Treasurer Report

- Dean Herll went over expenses and income of the previous year. He also had a comparison report with income and expenses from past five years and a breakdown of grader expense. In addition, Herll covered cost of new building to store grader which is \$164,681, over budget by \$14,681.

- Nichole Cauwels set motion to approve treasurer report. Brian Bailey 2nd motion. Call to Vote: Unanimous vote, Motion Carried

### Building, Land, Grader Storage/Replacement needs

- Building to Store Grader
  - o Township built a 40x60 building on 2 acres of purchased land.
  - o Only major construction not completed is rural water. Waiting on frost to thaw before running water line.
  - o Building will primarily store grader but also be a central location for Brandon Township signage and items.
  - o Dave Sorenson requested once building is complete for the Brandon Township to have a Open House for the community to see the building.
- Grader Replacement
  - o In 2019, Brandon Township traded off 2004 grader and purchased a 2015 John Deere grader. Only needed to purchase new wing to as other parts were compatible from last grader. Brandon Township puts about 700-800 hours on grader each year.

### Treasurer Budget/Opt Out for Additional Funds

- Dean Herll reviewed cash on hand of \$257,166.27 and he would like to stay at that amount. Ideally, he feels that between \$250,000-\$300,000 would be the best amount to have extra funds in case of flooding like in 2019. Township will get a 10 year note on grader storage building to help keep more cash on hand.
- Dean reviewed that FEMA has reimbursed some expenses from flooding but we still waiting on addition FEMA funds.
- All township supervisors were asked by public on their thoughts on opting out:
  - Tom Brown worries about flooding and thinks the extra funds would be helpful for unforeseen circumstances.
  - Tripp in favor of opt out to keep funds for future floods and to have enough money to keep the roads maintained properly.
- Dave Sorenson set motion to have Brandon Township opt out for maximum amount of \$41,000. Nichole Cauwels 2nd motion. Call to Vote: Unanimous vote, Motion Carried
- Dean Herll went over budget for 2021. Township ended the year at \$180,800.
  - o Rent from storage of grader has moved from maintenance part of budget into building cost for utilities and other building costs.
- Nichole Cauwels asked if budget included dust control cost for high traveled roads but Township Board agreed that we do not have funds in budget to cover cost. Brian Bailey set motion to approve Brandon Township budget for 2021. Kelly Lyons 2nd motion. Call to Vote: Unanimous vote, Motion Carried

### Supervisor Report on Road Maintenance

- **Pushing snow across road and obstructions:** It is against the law
- **Culvert inspects, please contact the board:** none reported
  - o Jason Knudson expressed concern of water draining in alley flooding his property. Township board discussed if an extra culvert would work and other options on this issue. Will put on agenda to look at after all melting has happened this spring.
- **Quote on Redwood & Chestnut chloride treatment:** No bid yet, will present to City of Brandon once received
- **Overview of road maintenance and other issues-** Nichole Cauwels reported that bus can't make it down her road. Discussed ways to alleviate issues for driveway. Suggest culvert under driveway.

Scott Tripp said he will go with her to the Brandon Valley Bus Barn to see what issues have been with the bus.

- Trip reviewed flooding issues during 2019; Township is working hard to keep roads clear & smooth for all driving.
- City of Brandon was very helpful during 2019 flooding for Redwood/Chestnut area

### Weed Control & Tree Removal

- Weeds and brush in the right of way were discussed. The township will get bid from Ditch Weed LLC for the spraying the ditches in 2020. Weed spraying was not done last year.
- Kelly Lyons made motion to have township pay for spraying. Dave Sorenson 2nd motion. Call to Vote: Unanimous vote, Motion Carried

### Dumping of materials, cargo, snow, other obstructions in ditches

- Discussed illegal dumping in ditches, write down license plates and report it.

### Set Salaries of Township Board

- Current annual salary \$1000 per year and any training meetings, not including normal meeting, to be compensated to board members at \$25 per hour. Kelly Lyons set motion to keep all wages for board members the same. Nancy Brandsma 2nd motion. Call to Vote: Unanimous vote, Motion Carried

### Full Maintenance, Minimum, or no Maintenance Roads

- No changes in road maintenance

### New Business From The Floor

- Jason Knudson wanted to discuss sewer & water in Corson and payment to the City of Brandon. Brandon Township has no control over water & sewage, suggested contacting Corson Village.
- Nichole Cauwels wanted to add flood prevention discussion to agenda; specifically her road. New culverts have been added to east side of the road. Cauwels feels once the dam was installed down the road they have had a lot more flooding issues. Brown feels that the beaver dams have also created issues with the flooding. Brown will go talk to county to see if permit was pulled to build dam causing flooding issues. Cauwels also inquired about safety, structure of bridge on 259<sup>th</sup> street. Bridge is inspected and replaced by the county, not Brandon Township.

### Nomination of Township Officers

- Clerk
- Treasurer
- 3-year term Supervisor
  - o Dave Sorenson asked the floor if anyone wished to run for any of the seats up for reelection, no one responded. Dave Sorenson made motion to re-elect Tom Brown for 3-year term, Dean Herll for treasurer and Beth Aaker for clerk. Kelly Lyons 2nd motion. Unanimous vote, Motion Carried

### Announcements/Public Comments

- The Equalization meeting will be on the 16th of March. Appointments must be made by the March 12th.

### Adjournment

- Kelly Lyons made motion to adjourn at 8:45pm. Brian Bailey 2nd motion. Unanimous vote, Motion Carried